

# CHECKLIST:

(MAKE SURE EVERYTHING IS DONE)

- If your insurance plan requires you to have a ‘referral’ to see us, please contact our office (817.878.5454) the day before your appointment to verify that we have received it. Without this referral, we will not be able to see your child.
- Have all forms **COMPLETELY** filled out when you arrive for your appointment. Having them already completed will help us get you back to the doctor sooner.
- Remember to take the map with you.
- Allow plenty of travel time to arrive on time (traffic, construction and/or weather).
- Bring your eye glasses with you to the appointment, even if they are old or broken.
- Come prepared to pay any copays required by your insurance plan. We accept cash, checks, MasterCard, Visa, Discover and American Express.
- If someone other than the custodial parent is to bring your child to the appointment, please send a letter authorizing us to treat your child with the person bringing him or her.